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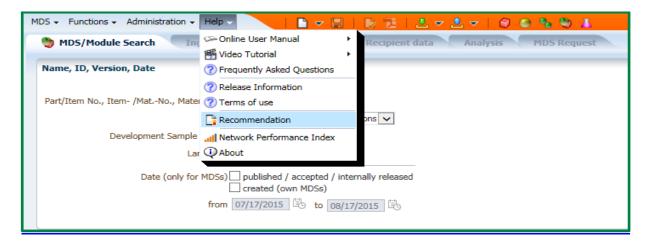


## 1 Purpose

This document contains instructions for creation and submission of material data sheets to MANN+HUMMEL Company. Except specific MANN+HUMMEL requirements all rules are taken from IMDS Recommendation which can be found on International Material Data System website <a href="http://www.mdsystem.com">http://www.mdsystem.com</a> and from our customer's requirements published in the respective customer specifications.

General information on registering can be found on IMDS Information Pages: <a href="https://public.mdsystem.com/en/web/imds-public-pages">https://public.mdsystem.com/en/web/imds-public-pages</a>. There are also available detailed manuals in several languages.

IMDS Recommendation can be found after login into IMDS System in section Help.



For questions regarding your login, password, invalid account etc. please contact your local IMDS Service centre <a href="https://public.mdsystem.com/en/web/imds-public-pages/imds-service-centers">https://public.mdsystem.com/en/web/imds-public-pages/imds-service-centers</a> provided by DXC system.

Providing complete material information in IMDS system is MANDATORY for all automotive suppliers.

#### **2 IMDS USER GUIDE**

#### 2.1 IMDS SUBMISSION

## **New IMDS**

New MDS ID needs to be created when part or material is introduced for the first time to the customer. New customer part number requires new IMDS ID. Change from 1234567**S01** to 1234567**S02** requires new IMDS ID.

For one part number from one company ID (one supplier) only one IMDS ID should exist. Only acceptable exemption is for material multisourcing.

## **New version**

A need for revision of existing datasheets is caused by several circumstances e.g. change of the material, change of the weight, change of the sub supplier, change in GADSL or the REACH SVHC list or IMDS is older 10years. In this case new version of previously accepted ID has to be created . In search results right-click on accepted IMDS and choose Copy – New version.



Rule 3.2.2.B	The same customer part number with updated content requires a new MDS version (same IMDS ID, higher version number), if:
	<ul> <li>there is a change in GADSL or the REACH SVHC list</li> <li>A reference is added, changed, or deleted</li> <li>there is a change in part mass</li> <li>there is a special request concerning the law.</li> </ul>

Rule 3.2.1.D	When there is a change to the GADSL (suppliers to Renault: RNES list) or the REACH SVHC list, all MDSs that have a joker/wildcard in their tree structure must be reviewed to determine whether the substance that the joker/wildcard replaces is now declarable or prohibited. Should that be the case, a revised submission with a full non-confidential disclosure of the declarable or prohibited substance is required by the date in the legislation. If no date is given or the date is longer than 6 months, the resubmission must occur no later than 6 months from the publication date of the updated GADSL or REACH SVHC list(OEMs may determine a longer timeframe).
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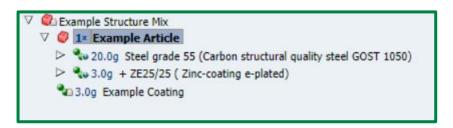
#### 2.2 WHERE TO SEND YOUR MDS

M+H Location	Company ID
MANN+HUMMEL GmbH – central company unit	1126
MANN+HUMMEL Filtration Technology	172844
MANN+HUMMEL Filtration Technology Poland Sp. z o.o	206036
MANN+HUMMEL Filtration Technology Longkou	274475
MANN+HUMMEL Molecular GmbH	256848

#### 2.3 HOW TO REPORT YOUR PRODUCT

Depending on the nature of product IMDS are reported as components, semicomponents or materials.

Mixture of components with semi-components or materials on the same level is NOT allowed, unless the material or semi-component is not an article, but a coating, lubricant or similar.



Parental material node is only allowed for homogenour materials. For example basic polymer material and colour masterbatch are mixed and processed into a new coloured material.

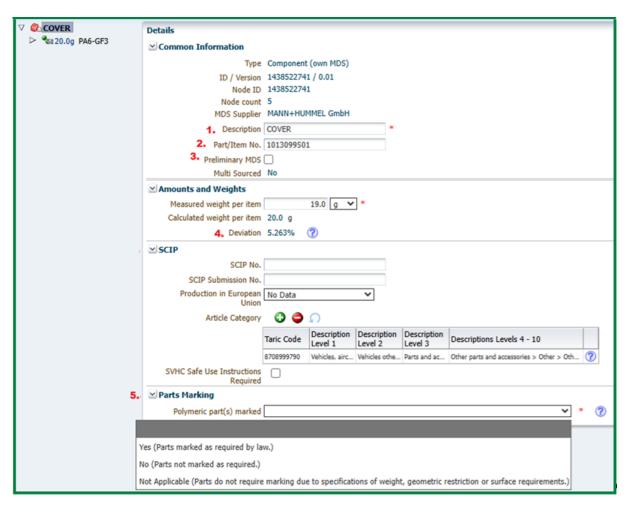


Two or more materials forming layers cannot be regarded as homogeneous. Example Zinc coating on steel or paint layers cannot be reported as a material with sub-materials, as the top material is not homogeneous.

## 2.3.1 Component

Component is a single finished product or assembly with defined weight (e.g. screw, cover, o-ring, pressure sensor, sound pipe assembly).

No.	Field	Description
1.	Description	Use English language
2.	Part Number	Must be 10 digits long, no blank spaces special format for certain locations (MHBR - R390004713100, MHKR - D1267310301, MPUS - U6954728)
3.	Preliminary	Only used for prototypes – not acceptable by customers
4.	Weight tolerance	< 1g - 100%; < 100g - 10% < 1kg - 5% < 10kg - 2% < 100kg - 1% ≥ 100kg - 0.5%
5.	Polymeric mark	YES - material code is on product N/A - there is no code NO - do not use (for cased where should be mark, but is not)

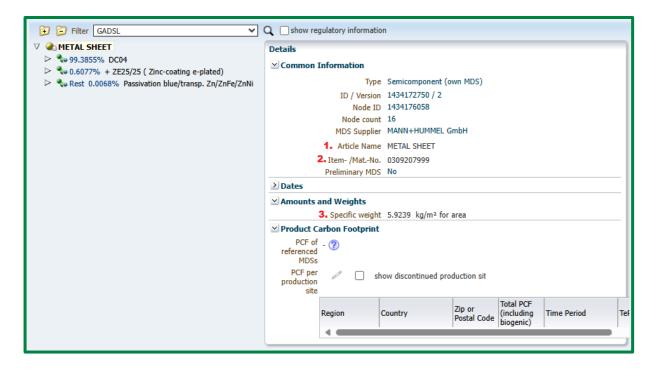




# 2.3.2 Semicomponent

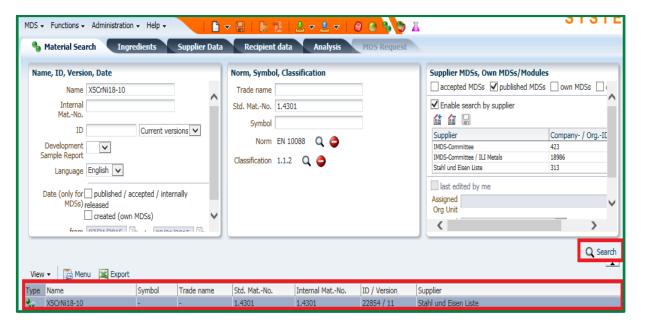
Semi-finished product that will go through further process steps such as cutting, stamping etc. (steel coil, pipe, sheet metal, leather hide, plated steel, roll of paper, coil of wire).

No.	Field	Description
1.	Name	Use English language (do not use trade)
2.		Must be 10 digits long, no blank spaces, same IMDS for different widths can have 999 as last three digits
3.	Specific weight	Length, area, volume



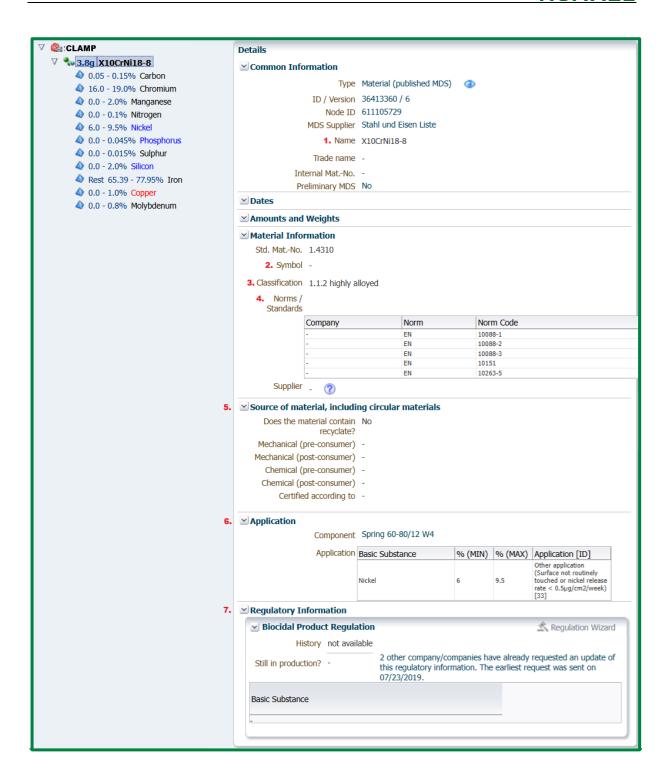
### 2.3.3 Material

Material MDS must ONLY be created by producers of these materials. Companies not producing materials must ask their material suppliers for material MDS or use respective material MDS published by IMDS Steering Committee and Stahl und Eisen liste. For common surface treatments as e-plate, passivation, zinc-flake coating, topcoat and sealants standard published materials by Zentralverband Oberflaechentechnik, Nof Metal Coatings, Doerken MKS, Magni can be found.



Following information should be filled in.

No.	Field	Instruction
1.	Name	Only English names are allowed (Rule 4.4.2.A), trade names are not allowed in this field (Rule 4.4.2.B), must be according to ISO norm (Rule 4.4.2.C) or descriptive (Rule 4.4.2.D)
2.	Symbol	Should match material name according to respective ISO norm
3.	Classification	Classification should be chosen according to IMDS Annex I
4.	Public Norm	Especially for materials with classification 5.x use appropriate ISO norm, IMDS Rule 4.4.2.C
5.	Recycle information	Fill in recycle information for all material classifications
6.	Regulatory information	Regulatory information is mandatory for relevant substances within materials. Without this information IMDS can't be sent.
7.	Application	Valid Application for restricted substances, filled in on component level

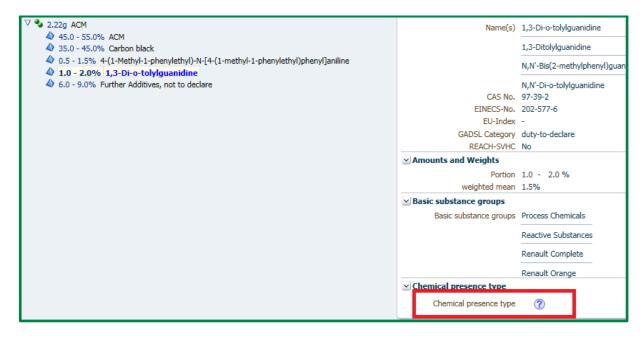




# 2.3.4 Substance

Substance is a basic structural element for all materials. Reactive substances (process chemicals) are usually not present in the finished product. In this case they shouldn't be part of MDS. In case they stay in finished product and their content is above 0,1% chemical presence type (impurity, reaction residue, intended use) must be chosen.

For certain chemical Regulatory information must be filled in.

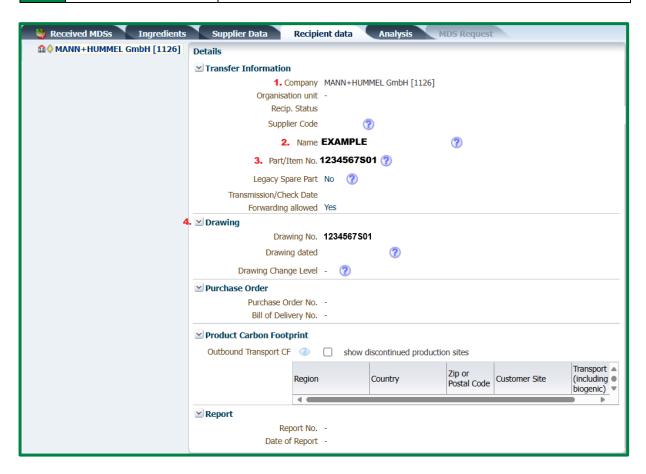




# 2.3.5 Recipient Information

Information visible by customer

No.	Field	Description
1.	Company ID	Central M+H company ID 1126, or other location from chapter 2. – Where to send your IMDS
2.	Description	Use English language
3.	PN	Must be 10 digits long, no blank spaces special format for certain locations (MHBR - R390004713100, MHKR - D1267310301, MPUS - U6954728)
4.	Drawing details	Not mandatory





# **TEN STEPS TO SUCCESS**

- 1. English name according to relevant ISO norm or descriptive (components, semicomponents, materials)
- 2. M+H part number format no blank spaces or commas, usually 10digits (exceptions for MHBR, MPUS, FTPL)
- 3. Weight information must correspond with real state.
- 4. Tolerance must be within allowed range
- 5. Published materials used where possible
- 6. Polymeric mark filled in according to real state for all parts (mandatory for parts over 5g)
- 7. Recycle information filled in for all material groups
- 8. Regulatory information filled in
- 9. Valid Application code filled in according latest ELV directive
- 10. Send IMDS to central M+H company (ID 1126); MANN+HUMMEL Filtration Technology (ID 172844); MANN+HUMMEL Filtration Technology Poland Sp. z o.o (ID 206036); MANN+HUMMEL Filtration Technology Longkou (ID 274475); MANN+HUMMEL Molecular GmbH (ID 256848)

IF YOU HAVE DOUBTS REGARDING YOUR MDS, DO NOT HESITATE TO ASK FOR HELP!!!

Please feel free to contact us via email or phone for further assistance.

Email: mdm@mann-hummel.com

**MANN+HUMMEL MDM Team** 



# 3 Referenced and applicable documents

IMDS 001 - IMDS General Rules and Guidelines can be found: IMDS | International Material Data System