

# Knauf Supplier Portal

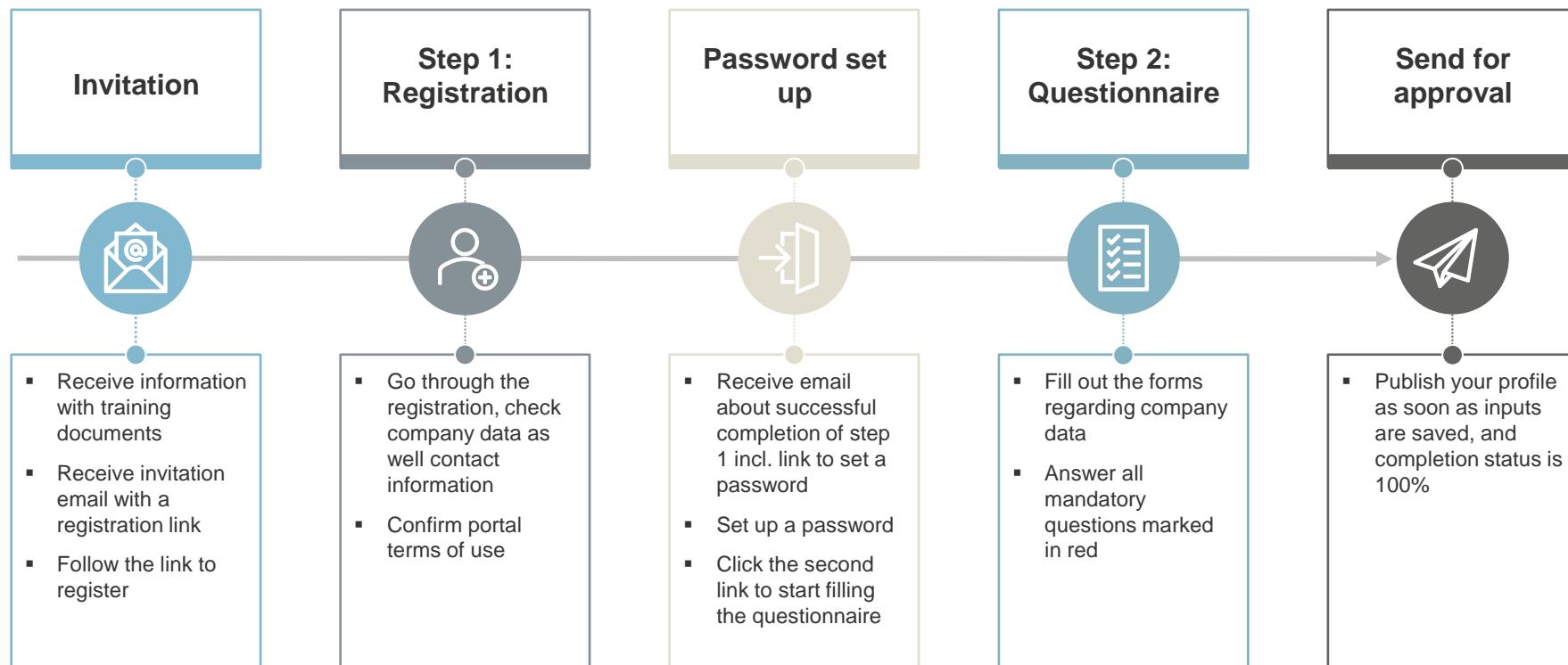
Supplier Information Kit



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# 1 Supplier Registration Process Overview



## 2 What is the Knauf Supplier Portal?



In close connection with our mission to be the digital leader in the construction materials industry, Knauf is actively driving forward the digitalization of its procurement processes. We are following this mission with the implementation of our **new Knauf Supplier Portal** via the software provider JAGGAER.

# 3 Background & targets of the Knauf Supplier Portal



## What?

Knauf is **digitalizing** its **procurement processes** and you as our business partner will play an important role in our digitalization journey.

The new Knauf Supplier Portal enables us to **unify all our procurement processes** on one single platform.



## Why?

The new Knauf Supplier Portal will help us to make our **procurement processes** and the **communication** to our suppliers **simpler, more direct and faster**.

Suppliers will benefit from **increased transparency, enhanced document sharing** and **real time communication**.



## How?

Suppliers will receive an **email invitation** via the new system JAGGAER, containing a **link to register** for our new Knauf Supplier Portal. The **registration process** consists of **two consecutive steps**.

# 4 Benefits for our suppliers



## Increased transparency...

- ... by **maintaining the master data autonomously**
- ... by having the possibility to get valuable **insights** in the **own rating**
- ... by getting a **holistic overview** of features and future RfX

## Enhanced document sharing...

- ... by having one single platform for a structured documents sharing and thus creating a **single source of truth**
- ... by **reducing** administrative and manual **workflows**

## Improved communication ...

- ... by making our communication **simpler, more direct and faster** for both sides
- ... by **streamlining business relationship** and collaboration with Knauf (e.g., one touchpoint to Knauf)
- ... by having a **history** provided via the system (e.g., ratings)

# 5 Frequently Asked Questions



01

## **What is the Knauf Supplier Portal?**

The Knauf Supplier Portal is a new digital platform for mainly collecting supplier related information.

02

## **Are there any costs for the registration?**

No, the use of the portal via Web-EDI is free of charge for you.

03

## **Where do I login to the system?**

You can login to the system via the following link  
[https://app11.jaggaer.com/portals/knauf/?pp\\_login=1&cid=362420](https://app11.jaggaer.com/portals/knauf/?pp_login=1&cid=362420)

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## **What will happen with the current process?**

The order management process is not affected by the registration and the way you receive purchase orders will remain currently unchanged, unless you want to build a new EDI connection.

# 5 Frequently Asked Questions



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## **What should I do if I have received an invitation for each business entity?**

The registration process must be done separately for each business entity, due to technical requirements.

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## **Is it possible to share the access to the system with my colleagues?**

Yes, additional contact persons can always be added in the system, where you can grant them access.

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## **What can I do, if I filled out all mandatory fields in the questionnaire but still get a message about incompleteness?**

Review the certification tab and make sure that you fill in the validity dates and upload each confirmed certificate. Before continuing, please make sure you save the changes.

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## **Where can I get support if I have a question about registration?**

Please contact the Onboarding Team via [supplier-portal@knauf.com](mailto:supplier-portal@knauf.com)



**Thank you**  
for your attention