



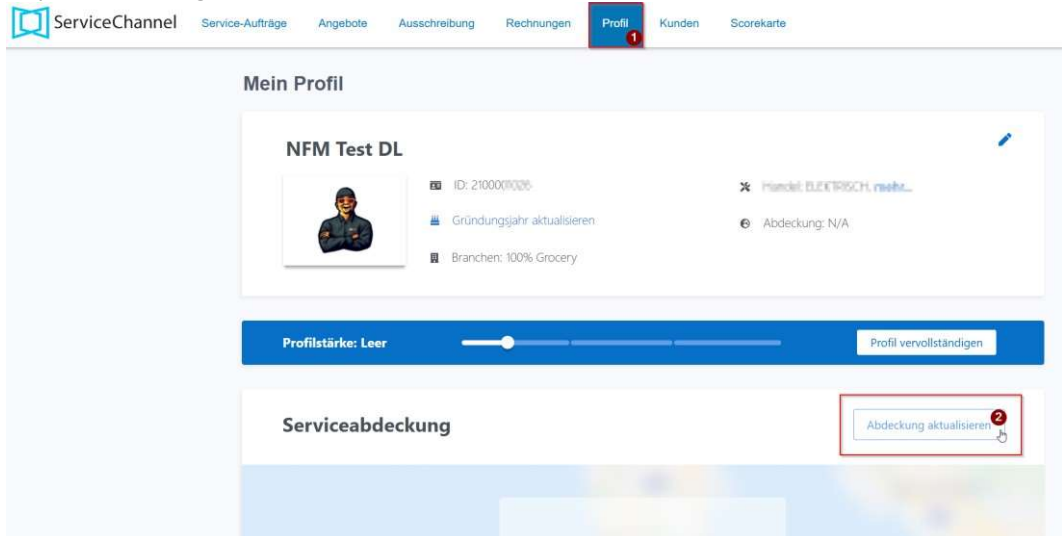
Gutes für alle.

Step by step instructions

Assignment of Trades in Fixxbook/ServiceChannel – Part I

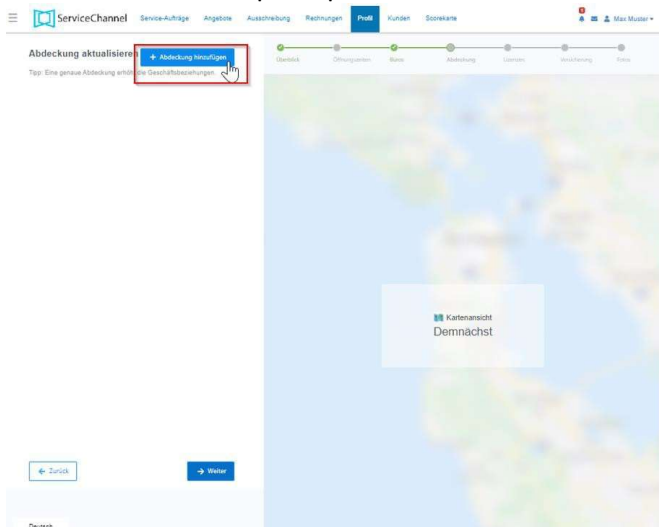
STEP 1

After successfully registering in Fixxbook/ServiceChannel, you must add the trades offered for ALDI SOUTH in your profile. To do this, open your profile and click on the "Update coverage" button.



STEP 2

In the window that opens, please click on the blue button "+ Add Cover".



STEP 3

In the left edge of the window, a view opens with several input fields, which you have to fill.

- Select all federal states in which you offer the trade for ALDI SOUTH .
- If you perform the trade, which will be selected later in the lower area under "Trade", please select the blue button "Own contribution". For trades that are offered via SUB companies, the "Broker" button must be selected.
- Give your selection a name in the "Coverage Name" field.



Abdeckung bearbeiten

Abgedecktes Land *
Deutschland

Abgedeckte Staaten (hier auswählen) *
3 Ausgewählt:
Baden-Württemberg x Bayern x Brandenburg x

Für diese Abdeckung bin ich ein... *
Eigenleistung Makler

Abdeckungsname *
Tarife 2025 SÜD

Handel: *
ELEKTRISCH, KLIMAAANLAGEN, GLAS UND SPIEGEL

The selection you make in the "Trade" drop-down is essential so that the tariffs you have submitted can later be assigned to the correct trade and invoice processing on the ALDI SOUTH ServiceChannel page! Please select all trades under "Trade" that are relevant to you (multiple selections possible). The following assistance shows you in the right-hand column which selection of "trade" must be made at least for your type of service: [AldiGermany-Providers-RatesChartList.png \(700x734\)](#)



Abdeckungsname *
Tarife ALDI SÜD

Handel: *

Bauschichtung, Locksmith

☐ BAUWERK
☐ REPARATUR/RENOVIERUNG
☒ REPARATUR
☐ REPARATUR
☐ REPARATUR

Especially for service providers who see themselves as "all-rounders" or for ALDI SÜD work on many of our technical facilities (locksmiths, electricians, janitorial services), this can mean a choice of up to 15 different "trades".

"Trade" to select in Fixxbook for companies with very wide range of services:	ServiceChannel trades in which ALDI SOUTH commissions the service provider:
ALARM SYSTEMS	ALARM SYSTEM MANUFACTURER / SURVEILLANCE TECHNOLOGY
BUILDING	BUILDING COMPANY
FIRE PROTECTION & SAFETY	COMPANY FIRE EXTINGUISHER
COVER	CEILING/DRYWALL BUILDERS
ELECTRIC	ELECTRICIAN
MANUFACTURING	MANUFACTURER
GLASS AND MIRRORS	GLAZIER
PLUMBING	PLUMBER
AIR CONDITIONERS	COMPANY FOR HLSK
COOLING	REFRIGERATION EQUIPMENT
PAVING	CONTRACTORS [CIVIL ENGINEERS]
LOCKS & KEYS	LOCKSMITH
GATES & BARBECUES	GATES/BARRIERS COMPANY
DOORS	DOOR CASE COMPANY
RESTORATION	JOINERY

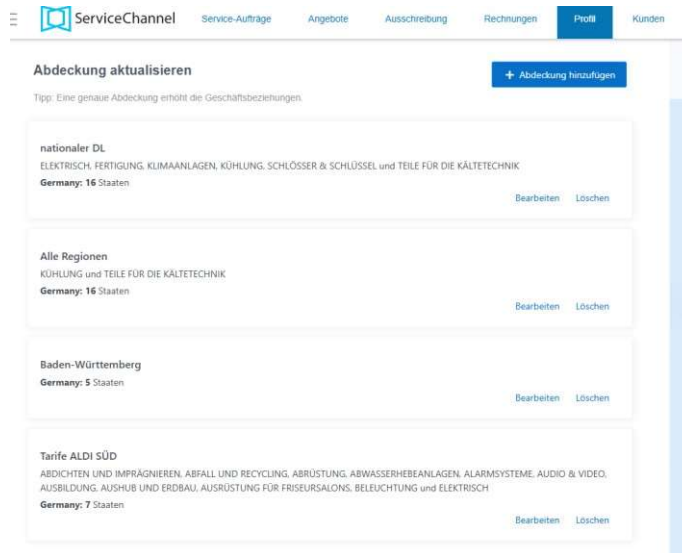


Gutes für alle.

After you have selected your trade(s) in the "Trade" drop-down menu, please click on the blue "Save cover" button at the bottom of the Fensters.

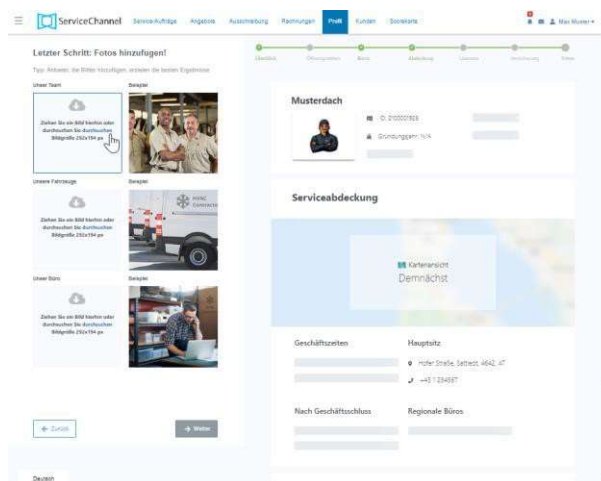
STEP 4

You will now be taken back to the overview of the covers, where the applied trade (cover) will be displayed. To add more trades, repeat this step and click again on the blue "+ Add Cover" button at the top of the window. Covers can also be updated here.



STEP 5

Then please click three times on the blue "Next" button in the lower right area until you have reached the last step of the trade assignment. Here you can enter an image (e.g. your company logo). After uploading, your image will appear and you can click on the "Next" button again. and have thus completely created their profile.



STEP 6

Congratulations !

You have created your profile completely. A window will appear with a hint. With Clicking on the blue "View profile" button will take you to your personal customer profile in ServiceChannel, where you can enter your customer information, contact details and



Gutes für alle.

enter and maintain tariffs. Now go over the second instruction part
"Tariff maintenance in Fixxbook ServiceChannel - Part II".

Herzlichen Glückwunsch!

Ihr Profil ist vollständig

→ Profil anzeigen